

Board of Selectmen
SPECIAL MEETING
January 18, 2011 – 5:00 PM
Town Hall
MINUTES

- 1.0 First Selectman Joyce Okonuk called the meeting to order at 5:10 pm. Selectmen John Bendoraitis and Linda Finelli, and Administrative Assistant Patti Handy were also present. Audience: 2.
- 2.0 Tom Conley, Public Works Foreman, was present to discuss the Capitol Budget requests for the Highway Department for FY 2011-12. Conley outlined the department's needs as Priority #1, and Priority #2. Priority #1 includes \$300,000 needed for two new plow trucks, \$140,000 for one pay loader, \$550,000 for paving, and \$220,000 for Taylor Road Bridge. Priority #2 includes a salt shed at the Town Garage, an over-the-rail-mower, funds to go towards the eventual purchase of a backhoe and the replacement of the hanging furnaces in the Fire Safety Complex truck bays, with new units that connect directly to the central furnace. Conley will compile a list of major equipment, including age, expected lifespan and cost to replace. Other requests to be considered for FY 2011-12 include data imaging for Town Hall records, a gas furnace and central air-conditioning for Town Hall. Conley will seek cost proposals for the furnace and a/c.
- 3.0 Selectmen discussed the job description for the Town Finance Director. Okonuk gathered input from the Board of Finance as well as from Attorney Gabe Jiran of Shipman and Goodwin. The Selectmen made a few minor changes and agreed to add the language specified by the Attorney. **Motion made by Bendoraitis, seconded by Finelli to approve the job description for the Town Finance Director as amended. Vote: Yes, unanimous.**
- 4.0 The Selectmen discussed advertising the position of Town Finance Director, and reviewed a draft of the ad and made changes. All agreed that the ad should be placed in the four major newspapers, as well as posted on job services, the Town website, and the website for the Professional Organization of Finance Directors. **Motion made by Bendoraitis, seconded by Finelli to advertise the position for Town Finance Director. Vote: Yes, unanimous.**
- 5.0 **Motion made by Bendoraitis, seconded by Finelli to hold a Special Town Meeting on January 31, 2011 at 7:30 pm at Lyman Memorial High School. (See attached). Vote: Yes, unanimous.**
- 6.0 The Selectmen opened and reviewed the one proposal received for a Small Towns Economic Assistance Program (STEAP) Grant Administrator from Peter Huckins of Community Consulting. Huckins has been the STEAP Grant administrator for a number of years and the Town has been very satisfied with his work. **Motion made by Bendoraitis, seconded by Finelli to award the contract for the STEAP Grant Administrator to Peter Huckins of Community Consulting as presented. Vote: Yes, unanimous.**
- 7.0 **Motion made by Okonuk, seconded by Finelli to adjourn at 5:55 pm. Vote: Yes, unanimous.**

Respectfully Submitted,



Joyce R. Okonuk, First Selectman

**LEGAL NOTICE
TOWN OF LEBANON
SPECIAL TOWN MEETING**

Pursuant to Connecticut General Statutes Section 7-1, et seq., public notice is hereby given to the Electors and those qualified to vote at the town meetings of the Town of Lebanon that a Special Town Meeting will be held on Monday, January 31, 2011 at 7:30 P.M. in the Lyman Memorial High School Auditorium, 917 Exeter Road (Route 207) Lebanon, Connecticut, to consider and act upon the following:

1. Establishing a Library Building Committee to plan and oversee the expansion of the Jonathan Trumbull Library.
2. Allocation of up to twenty five thousand dollars and no cents (\$25,000.00) from the Hugh Trumbull Adams Fund, Account # 218-018-2254 for the purpose of preliminary design and cost estimates for the renovation and/or replacement of the Jonathan Trumbull Library.
3. Accepting a two hundred thousand dollars and no cents (\$200,000.00) STEAP Grant for the Tyler Field Project.
4. Release and expenditure of up to forty thousand dollars and no cents (\$40,000.00) from the Open Space Account #220-900-5469 for appraisals, surveys and legal fees for open space projects.
5. Removal of the Goshen Hearse House at the Goshen Hill Cemetery as recommended by the Cemetery Commission.
6. Repeal of the Ordinance Regarding the Approval of Capital Projects.
7. Re-allocation of unexpended appropriations of one hundred fifty three thousand four hundred eighty nine dollars and thirteen cents (\$153,489.13) from the Capital Non-Recurring Fund, from the following accounts:

#5340	Hwy Road Plan	\$36,749.90
#5342	Oliver Road Bridge	\$ 1,868.92
#5383	Mack Road Bridge	\$65,000.00
#5377	Leonard Bridge Rd – IV	\$18,970.87
#5378	Leonard Bridge Rd – V	\$30,899.44

with an additional \$150,000 to come from Acct. #5344 Highway Road Plan – LoCIP (as state funding becomes available), and the remainder to come from Acct. #220-000-2290, Fund Balance, a total of all sources not to exceed three hundred sixty thousand dollars and no cents (\$360,000.00) to fund the Waterman Road Bridge over Pease Brook Project.

Dated at Lebanon, Connecticut this 18th day of January, 2011

Lebanon Board of Selectmen

By _____
First Selectman Joyce R. Okonuk

By _____
Selectman John A. Bendoraitis, Jr.

By _____
Selectman Linda R. Finelli